

Record of Cabinet portfolio holder decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Councillor Lynn Lloyd					
Key decision?	Yes					
Date of decision (same as date signed)						
Name and job title of officer requesting the decision	Jayne Bolton, Communication and Grants Manager, Corporate Services					
Officer contact details	Tel: 01235 422437 Email: jayne.bolton@southandvale.gov.uk					
Decision	<p>1) To award 45.12% of the total project costs of £554,051 capped to £250,000 as a capital grant to Thame Sports Club Ltd as recommended by the CG panel at their meeting on 14 June 2017 now the organisation has completed the required actions around their legal structure. This award will include the special conditions listed below.</p> <p>2) To transfer £88,362 from the 2017/18 provisional capital grant budget to the existing 2017/18 approved capital budget to allow us to fund the above grant and those that are already awarded. (We only need to transfer £88,362 as there is sufficient underspend in the 2017/18 approved capital budget to fund the balance from withdrawn grants).</p>					
Ref no.	Organisation	Scheme	Total Cost	Maximum grant award amount	Awarded % of total cost	Special conditions
SC17-18/37	Thame Sports Club Ltd	New community building	£554,051	£250,000	45.12%	<p>A charge on the registered title for the value of the grant for ten years, reducing by ten per cent each year.</p> <p>30 hours of free usage for the council per year for five years (specific dates and times to be by mutual agreement of both parties)</p>

Reasons for decision	<ol style="list-style-type: none"> 1) The grants panel used the officer's evaluations, information from speakers and agreed scoring criteria to make their award recommendation for this application to the cabinet member (including the special conditions) on 14 June 2017. 2) The panel's recommendation was to award a 45.12% grant (capped to £250,000) to the Thame Sports Club pavilion project, but that the grant would only be offered to their new limited by guarantee company once it was set up and all assets transferred to it. 3) In an ICMD approved on 10 July 2017 the cabinet member provisionally allocated £250,000 to the project, subject to the organisation completing the transfer to a limited by guarantee company by 6 September 2017. 4) If the organisation completed the transfer by 6 September to the officer's satisfaction the grant could be awarded without being reconsidered by the grants panel. If the transfer was not completed by 6 September the application would be reconsidered with the latest round of new applications at the panel's November 2017 meeting. 5) On 29 August 2017 the grants team received confirmation and evidence from Thame Sports Club that they had created and transferred all assets to a new limited by guarantee company (Thame Sports Club Limited). 6) The grants team has reviewed the incorporation documents and evidence of the asset transfers and are satisfied that the new organisation meets the council's grant eligibility criteria and is suitable to receive the grant recommended by the grants panel. 7) As the organisation completed the incorporation and asset transfer by 6 September 2017 to the officer's satisfaction their request does not need to be reconsidered by the grants panel. 8) The cabinet member's decision to award £250,000 to Thame Sports Club Limited is in line with the recommendations of the grants panel.
Alternative options rejected	None
Legal implications	The council is using its general powers under Chapter 1 of the Localism Act 2011 to offer this funding. In the council's constitution, the cabinet member has delegated authority to award capital grants in consultation with the capital grants panel.
Financial implications	To transfer £88,362 from the 2017/18 provisional capital grant budget to the existing 2017/18 approved capital budget to allow us to fund the above grant and those that are already awarded. (We only need to transfer £88,362 as there is sufficient underspend in the 2017/18 approved capital budget to fund the balance from withdrawn grants).
Other implications	None
Background papers	ICMD approved - 10 July 2017 Grant panel meeting minutes - 14 June 2017 Current capital grants policy (approved September 2015)
Declarations	

/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?			
List	Name	Outcome	Date
Ward councillors	Cllr Nigel Champken Woods Cllr David Dodds Cllr Jeanette Matelot	I have supported this application from its inception several years ago. The sports club supports groups across a wide age range from youngsters playing tennis to the elderly like myself playing bowls! I have recently become a member but have no pecuniary interest whatsoever. I have no objection to this grant. I have no objection to this grant.	30.1.18 1.2.2018 2.2.2018
Legal	Pat Connell	On the basis that you have carried out due diligence and the legal team has provided advice on this and advised that based on the information provided there does not appear to be state aid implications then I have no further comments.	25.1.18
Finance	Emma Creed	Agreed.	7.2.18
Sustainability	Heather Saunders	Given the size of the grant award, it would be good if Thame Sports Club could include some energy saving measures within their building design which would enable them to reduce running costs in the future. Hopefully the council's financial support will allow them to include energy saving technologies within their building costs. There are no cost and low cost measures that should certainly be considered. These include:	1.2.18

			<ul style="list-style-type: none"> • Seven day timers for heating system allowing heating to closely match patterns of use + one, two or four-hour booster switch for one off events • Careful design of light switching to ensure that lighting is only provided to the areas required at any one time • Movement sensors for lighting in toilets and changing rooms, cellar etc. • Water saving taps (press or sensor type) • Water saving urinals with timers • Water saving showers (I am not certain if these are included in the building design) <p>In addition to this, with some extra capital cost, LED lighting should be considered as it would significantly reduce energy and maintenance costs, and payback the extra investment before too long.</p>	
Diversity and equality	Cheryl Reeves	<p>I made the following comments on the planning application and these were included in the planning decision notice as an NB.</p> <p><i>'It is recommended that the changing rooms are also accessible. Equally as tennis can be played using sports chairs, consideration could be given to providing a storage area for up to 4 sports chairs so that the user could then transfer into a standard wheelchair and use the club house/changing rooms. Door widths would also need to be taken into considerations in the areas where sports chairs could be used, particularly if not providing a storage area.'</i></p>	25.1.18	

<p>Looking at the plans again, the accessible toilet is not laid out correctly, but assume they will ensure when it comes to it that it is in accordance with Part M of the building regulations. Equally it would be good if one of the ladies toilets was for ambulant disabled users (Part M). As the design and access statement mentions Lord Williams School using the bowls club and the tennis club also having a growing junior section, it would be an idea to have one of the urinals set at a lower height. It is quite likely that this would be picked up by building regulations.</p> <p>We will publicise the decision when it is approved.</p>	<p>Jayne Bolton</p>	<p>25.1.18</p>
<p>Communications Strategic Management Team</p>		
<p>Confidential decision? If so, under which exempt category?</p>	<p>No</p>	
<p>Call-in waived by Scrutiny Committee chairman?</p>	<p>No</p>	
<p>Has this been discussed by Cabinet members?</p>	<p>The new cabinet member for grants will be briefed on Monday 12 February. The previous cabinet member supported the decision.</p>	
<p>Cabinet portfolio holder's signature To confirm the decision as set out in this notice.</p>	<p>Signature: <i>L. Hloyd</i> Date: <i>19/2/18</i></p>	

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date: 19 - 2 - 18	Time: 17:00
Date published to all councillors	Date: 20 - 2 - 18	
Call-in deadline	Date: 27 - 2 - 18	Time: 17:00